

# Model Contract Language – Computers and Displays



**I. Definitions:** *The below language is suggested for use in Request for Proposals (RFPs), calls for tenders, or contracts for the purchase of EPEAT-registered products. \*\*U.S. Federal purchasers should use [contract language recommended by the EPA](#) that meets requirements for the purchase of EPEAT-registered products per the Federal Acquisition Regulations (FAR) subpart 23.703.\*\**

EPEAT is a type-1 ecolabel for identifying and purchasing sustainable IT products. EPEAT-registered products must meet detailed sustainability criteria that are free and publicly available on the [EPEAT](#) website. Products are classified as Bronze, Silver, or Gold based on meeting criteria that address the life cycle of the products, including material extraction, hazardous substance reduction, end-of-life management, packaging, and corporate sustainability. Only products listed as “Active” in the online EPEAT Registry are considered to have met the EPEAT criteria.

**II. Product Requirements:** *Purchasers are encouraged to use any of the following contract language to ensure the products they buy meet the EPEAT ecolabel criteria and are listed as Active on the EPEAT Registry at the time of purchase. Language listed below can be used if the purchaser wishes to make EPEAT a broad requirement or preference, or if the purchaser wishes to phase in use of EPEAT over the life of the contract, respectively.*

***Language establishing EPEAT as a preference or requirement for all purchases throughout the contract:***

All desktops, notebooks, workstations, integrated system computers, thin clients, tablets, and computer monitors provided under this contract are *required/preferred* to have achieved Bronze registration or higher in the EPEAT system in [COUNTRY/COUNTRIES]. EPEAT is an ecolabel designed to help large-scale purchasers evaluate, compare, and select electronic products based upon their sustainability attributes as specified in the voluntary consensus-based criteria for the EPEAT Computers and Display (2018) product category.

***\*\*Please note that the EPEAT criteria for desktops, laptops, tablets, and computer monitors have been updated. As of December 2018, all Product Requirement language should be updated to reference the 2018 version of the criteria available on the GEC Website, under EPEAT criteria for Computers and Display (2018).\*\****

[PURCHASER] will require products that have met EPEAT criteria. The database of all products that currently meet EPEAT criteria are viewable at the [EPEAT](#) website. Only products listed as Active in the online EPEAT Registry are considered to have met the EPEAT criteria.

***Language requiring a gradual increase in the presence of EPEAT products across the life of the contract:***

“Over the life of the contract, the [PURCHASER] will require that the vendor will work with [PURCHASER] staff to gradually increase the percentage of EPEAT rated products purchased through the contract. A progressive percentage of products sold through the contract shall be EPEAT rated in each year of the contract. [PURCHASER] requires that at minimum, the vendor will work with

[PURCHASER] to ensure that, in the base year of the contract, at minimum XX% **[GEC recommends that the initial figure be based upon an analysis of products available on the EPEAT registry at the time of award]** of products purchased through the contract are EPEAT rated. The vendor will commit to increasing the number of EPEAT Rated Products sold through the contract by at minimum X% each subsequent active option year of the contract. **[GEC recommends that this figure be based upon discussions between the purchaser, vendor, and any relevant manufacturers]**

*\*\*Please note that the EPEAT criteria for desktops, laptops, tablets, and computer monitors have been updated. As of December 2018, all Product Requirement language should be updated to reference the 2018 version of the criteria available on the GEC Website, under EPEAT criteria for Computers and Display (2018)\*\**

[PURCHASER] will require products that have met EPEAT criteria. The database of all products that currently meet EPEAT criteria are viewable at the [EPEAT](#) website. Only products listed as Active in the online EPEAT Registry are considered to have met the EPEAT criteria.

**III. Reporting Requirements:** *Purchasers can use information about the number of EPEAT products they buy to calculate the associated environmental benefits and cost savings for their organization. The environmental benefits and cost savings associated with buying EPEAT-registered products can be included as part of reporting to Global Reporting Initiative (GRI), CDP, and against Sustainable Development Goals (SDG) indicators. Use the language below to require suppliers to provide information about the number of EPEAT-registered products bought under the contract.*

Suppliers are required to provide [quarterly/semiannual/annual] reporting on the number of EPEAT-registered products purchased under this contract. For each piece of equipment sold, EPEAT Registration Status (i.e. Bronze, Silver, Gold, or Unregistered) must be provided.

The information must be reported in aggregate in a matrix providing the following data:

Product Type	EPEAT Gold	EPEAT Silver	EPEAT Bronze	Unregistered
Desktop (CPU)*				
Notebook				
Integrated System**				
Display Unit				
Thin Client Device				
<b>TOTAL</b>				

\*Desktop/CPU category includes desktop workstations

\*\*Integrated system is a monitor and CPU in a single unit

NOTE: For CPU + Monitor bundles, monitor model number must be provided in a separate column, and EPEAT Registration Status must be provided separately for the CPU and the monitor.

**IV: Contract clause prioritizing EPEAT-registered products on supplier online Catalog or other electronic listing of products:** *It is recommended that purchasers add a clause requiring the supplier to prioritize EPEAT-registered products on any online catalog and/or other electronic listing of products the purchaser will use, to make it easier for purchasers to identify EPEAT-registered products. Purchasers can*

*also require suppliers to block non-EPEAT-registered products if they only want to have EPEAT-registered products as the viewable options.*

Suppliers shall identify and/or highlight all EPEAT-registered products on any online catalog and other electronic listing of products they host that will be used to buy or lease products through this contract. The supplier shall make all reasonable efforts to ensure that EPEAT-registered products are prioritized above all non-EPEAT products in the electronic search results.

*OR*

Suppliers are required to block non-EPEAT-registered products on any online catalog and other electronic listing of products they host that will be used to buy or lease products through this contract.

**V. Evaluative Criteria**

*If the procurement method chosen is evaluative in nature, GEC recommends that proposers be evaluated in part on their ability to offer a robust inventory of EPEAT Rated products.*

Evaluative Factor:

*Availability of Sustainable products through the contract:* Proposals will be evaluated on their ability to demonstrate the availability of EPEAT rated products as evidenced on the EPEAT Registry at the close of this solicitation period. Proposers shall submit as a part of this solicitation package an exported pdf report generated through the [EPEAT](#) Registry that includes a full listing of all relevant EPEAT-rated models that they will offer as a part of their inventory. The report shall contain the manufacturer, model name, and EPEAT Rating associated with each model.

***GEC recommends that the purchasers weight sustainability related factors as 5-10% of the total evaluative score that can be awarded to a proposal.***

# Model Contract Language – Imaging Equipment



- I. **Definitions:** *The below language is suggested for use in Request for Proposals (RFPs), calls for tenders, or contracts for the purchase of EPEAT-registered products. \*\*U.S. Federal purchasers should use [contract language recommended by the EPA](#) that meets requirements for the purchase of EPEAT-registered products per the Federal Acquisition Regulations (FAR) subpart 23.703.\*\**

EPEAT is a type-1 ecolabel for identifying and purchasing sustainable IT products. EPEAT-registered products must meet sustainability criteria detailed in voluntary consensus-based standards that are free and publicly available on the [EPEAT](#) website. Products are classified as Bronze, Silver, or Gold based on meeting criteria that address the life cycle of the products, including material extraction, hazardous substance reduction, end-of-life management, packaging, and corporate sustainability. Only products listed as “Active” in the online EPEAT Registry are considered to have met the EPEAT criteria.

- II. **Product Requirements:** *Purchasers are encouraged to use any of the following contract language to ensure the products they buy meet the EPEAT ecolabel criteria and are listed as Active on the EPEAT Registry at the time of purchase. Language listed below can be used if the purchaser wishes to make EPEAT a broad requirement, or if the purchaser wishes to phase in use of EPEAT over the life of the contract, respectively.*

*Language establishing EPEAT as a preference or requirement for all purchases through the contract:*

All imaging equipment products provided under this contract, including copiers, digital duplicators, facsimile machines, multifunction devices, printers, mailing machines, and scanners are [required/preferred] to have achieved Bronze registration or higher in the EPEAT system in [COUNTRY/COUNTRIES]. EPEAT is an ecolabel designed to help large-scale purchasers evaluate, compare, and select electronic products based upon their sustainability attributes as specified in the voluntary consensus-based criteria for the EPEAT Imaging Equipment product category.

*Language requiring a gradual increase in the presence of EPEAT products across the life of the contract:*

“Over the life of the contract, the [PURCHASER] will require that the vendor will work with [PURCHASER] staff to gradually increase the percentage of EPEAT rated products purchased through the contract. A progressive percentage of products sold through the contract shall be EPEAT rated in each year of the contract. [PURCHASER] requires that at minimum, the vendor will work with [PURCHASER] to ensure that, in the base year of the contract, at minimum XX% [**GEC recommends that the initial figure be based upon an analysis of products available on the EPEAT registry at the time of award**] of products purchased through the contract are EPEAT rated. The vendor will commit to increasing the number of EPEAT Rated Products sold through the contract by at minimum X% each subsequent active option year of the contract. [**GEC recommends that this figure be based upon discussions between the purchaser, vendor, and any relevant manufacturers**]

[PURCHASER] will require products that have met EPEAT criteria. The database of all products that currently meet EPEAT criteria are viewable at [www.epeat.net](http://www.epeat.net). Only products listed as Active in the online EPEAT Registry are considered to have met the EPEAT criteria.

**III. Reporting Requirements:** *Purchasers can use information about the number of EPEAT products they buy to calculate the associated environmental benefits and cost savings for their organization. The environmental benefits and cost savings associated with buying EPEAT-registered products can be included as part of reporting to Global Reporting Initiative (GRI), CDP, and against Sustainable Development Goals (SDG) indicators. Use the language below to require suppliers to provide information about the number of EPEAT-registered products bought under the contract.*

Suppliers are required to provide [quarterly/semiannual/annual] reporting on the number of EPEAT-registered products purchased or leased under this contract. For each piece of equipment sold/leased, EPEAT Registration Status (i.e. Bronze, Silver, Gold, or Unregistered) must be provided.

The information must be reported in aggregate in a matrix providing the following data:

Product Type	EPEAT Gold	EPEAT Silver	EPEAT Bronze	Unregistered
Copier				
Digital Duplicator				
Facsimile Machine				
Multi-Function Device				
Printer				
Mailing Machine				
Scanner				
<b>TOTAL</b>				

**IV. Contract clause prioritizing EPEAT-registered products on supplier online Catalog or other electronic listing of products:** *It is recommended that purchasers add a clause requiring the supplier to prioritize EPEAT-registered products on any online catalog and/or other electronic listing of products the purchaser will use to make it easier for purchasers to identify EPEAT-registered products. Purchasers can also require suppliers to block non-EPEAT-registered products if they only want to have EPEAT-registered products as the viewable options.*

Suppliers shall identify and/or highlight all EPEAT-registered products on any online catalog and other electronic listing of products they host that will be used to buy or lease products through this contract. The supplier shall make all reasonable efforts to ensure that EPEAT-registered products are prioritized above all non-EPEAT products in the electronic search results.

OR

Suppliers are required to block non-EPEAT-registered products on any online catalog and other electronic listing of products they host that will be used to buy or lease products through this contract.

**V. Evaluative Criteria**

*If the procurement method chosen is evaluative in nature, GEC recommends that proposers be evaluated in part on their ability to offer a robust inventory of EPEAT Rated products.*

Evaluative Factor:

*Availability of Sustainable products through the contract:* Proposals will be evaluated on their ability to demonstrate the availability of EPEAT rated products as evidenced on the EPEAT Registry at the close of this solicitation period. Proposers shall submit as a part of this solicitation package an exported pdf report generated through the [EPEAT](#) Registry that includes a full listing of all relevant EPEAT-rated models that they will offer as a part of their inventory. The report shall contain the manufacturer, model name, and EPEAT Rating associated with each model.

***GEC recommends that the purchasers weight sustainability related factors as 5-10% of the total evaluative score that can be awarded to a proposal.***

# Model Contract Language – Mobile Phones



- I. Definitions:** *The below language is suggested for use in Request for Proposals (RFPs), calls for tenders, or contracts for the purchase of EPEAT-registered products. \*\*U.S. Federal purchasers should use [contract language recommended by the EPA](#) that meets requirements for the purchase of EPEAT-registered products per the Federal Acquisition Regulations (FAR) subpart 23.703.\*\**

EPEAT is a type-1 ecolabel for identifying and purchasing sustainable IT products. EPEAT-registered products must meet detailed sustainability criteria that are free and publicly available on the [EPEAT](#) website. Products are classified as Bronze, Silver, or Gold based on meeting criteria that address the life cycle of the products, including material extraction, hazardous substance reduction, end-of-life management, packaging, and corporate sustainability. Only products listed as “Active” in the online EPEAT Registry are considered to have met the EPEAT criteria.

- II. Product Requirements:** *Purchasers are encouraged to use any of the following contract language to ensure the products they buy meet the EPEAT ecolabel criteria and are listed as “Active” on the EPEAT Registry at the time of purchase. Language listed below can be used if the purchaser wishes to make EPEAT a broad requirement, or if the purchaser wishes to phase in use of EPEAT over the life of the contract, respectively.*

*Language establishing EPEAT as a preference or requirement for all purchases through the contract:*

All mobile phone products provided under this contract are *required/preferred* to have achieved Bronze registration or higher in the EPEAT system in [COUNTRY/COUNTRIES]. EPEAT is an ecolabel designed to help large-scale purchasers evaluate, compare, and select electronic products based upon their sustainability attributes as specified in the voluntary consensus-based criteria for the EPEAT Mobile Phone product category.

[PURCHASER] will require products that have met EPEAT criteria. The database of all products that currently meet EPEAT criteria are viewable at [www.epeat.net](http://www.epeat.net). Only products listed as Active in the online EPEAT Registry are considered to have met the EPEAT criteria.

*Language requiring a gradual increase in the presence of EPEAT products across the life of the contract:*

“Over the life of the contract, the [PURCHASER] will require that the vendor will work with [PURCHASER] staff to gradually increase the percentage of EPEAT rated products purchased through the contract. A progressive percentage of products sold through the contract shall be EPEAT rated in each year of the contract. [PURCHASER] requires that at minimum, the vendor will work with [PURCHASER] to ensure that, in the base year of the contract, at minimum XX% [***GEC recommends that the initial figure be based upon an analysis of products available on the EPEAT registry at the time of award***] of products purchased through the contract are EPEAT rated. The vendor will commit to

increasing the number of EPEAT Rated Products sold through the contract by at minimum X% each subsequent active option year of the contract. **[GEC recommends that this figure be based upon discussions between the purchaser, vendor, and any relevant manufacturers]**

[PURCHASER] will require products that have met EPEAT criteria. The database of all products that currently meet EPEAT criteria are viewable at [www.epeat.net](http://www.epeat.net). Only products listed as Active in the online EPEAT Registry are considered to have met the EPEAT criteria.

**III. Reporting Requirements:** *Purchasers can use information about the number of EPEAT products they buy to calculate the associated environmental benefits and cost savings for their organization. The environmental benefits and cost savings associated with buying EPEAT-registered products can be included as part of reporting to Global Reporting Initiative (GRI), CDP, and against Sustainable Development Goals (SDG) indicators. Use the language below to require suppliers to provide information about the number of EPEAT-registered products bought under the contract.*

Suppliers are required to provide [quarterly/semiannual/annual] reporting on the number of EPEAT-registered products purchased under this contract. For each piece of equipment sold, EPEAT Registration Status (i.e. Bronze, Silver, Gold, or Unregistered) must be provided. The information must be reported in aggregate in a matrix providing the following data:

Product Type	EPEAT Gold	EPEAT Silver	EPEAT Bronze	Unregistered
Mobile Phones				
<b>TOTAL</b>				

**IV. Contract clause prioritizing EPEAT-registered products on supplier online Catalog or other electronic listing of products:** *It is recommended that purchasers add a clause requiring the supplier to prioritize EPEAT-registered products on any online catalog and/or other electronic listing of products the purchaser will use, to make it easier for purchasers to identify EPEAT-registered products. Purchasers can also require suppliers to block non-EPEAT-registered products if they only want to have EPEAT-registered products as the viewable options.*

Suppliers shall identify and/or highlight all EPEAT-registered products on any online catalog and other electronic listing of products they host that will be used to buy or lease products through this contract. The supplier shall make all reasonable efforts to ensure that EPEAT-registered products are prioritized above all non-EPEAT products in the electronic search results.

OR

Suppliers are required to block non-EPEAT-registered products on any online catalog and other electronic listing of products they host that will be used to buy or lease products through this contract.

**V. Evaluative Criteria**

*If the procurement method chosen is evaluative in nature, GEC recommends that proposers be evaluated in part on their ability to offer a robust inventory of EPEAT Rated products.*



Evaluative Factor:

*Availability of Sustainable products through the contract:* Proposals will be evaluated on their ability to demonstrate the availability of EPEAT rated products as evidenced on the EPEAT Registry at the close of this solicitation period. Proposers shall submit as a part of this solicitation package an exported pdf report generated through the [EPEAT](#) Registry that includes a full listing of all relevant EPEAT-rated models that they will offer as a part of their inventory. The report shall contain the manufacturer, model name, and EPEAT Rating associated with each model.

***GEC recommends that the purchasers weight sustainability related factors as 5-10% of the total evaluative score that can be awarded to a proposal.***

# Model Contract Language – Servers



- I. Definitions:** *The below language is suggested for use in Request for Proposals (RFPs), calls for tenders, or contracts for the purchase of EPEAT-registered products. \*\*U.S. Federal purchasers should use [contract language recommended by the EPA](#) that meets requirements for the purchase of EPEAT-registered products per the Federal Acquisition Regulations (FAR) subpart 23.703.\*\**
- EPEAT is a type-1 ecolabel for identifying and purchasing sustainable IT products. EPEAT-registered products must meet detailed sustainability criteria that are free and publicly available on the [EPEAT](#) website. Products are classified as Bronze, Silver, or Gold based on meeting criteria that address the life cycle of the products, including material extraction, hazardous substance reduction, end-of-life management, packaging, and corporate sustainability. Only products listed as “Active” in the online EPEAT Registry are considered to have met the EPEAT criteria.
- II. Product Requirements:** *Purchasers are encouraged to use any of the following contract language to ensure the products they buy meet the EPEAT ecolabel criteria and are listed as Active on the EPEAT Registry at the time of purchase. Language listed below can be used if the purchaser wishes to make EPEAT a broad requirement or preference, or if the purchaser wishes to phase in use of EPEAT over the life of the contract, respectively.*

***Language establishing EPEAT as a preference or requirement for all purchases throughout the contract:***

All servers, multi-node-servers, and rack servers provided under this contract are *required/preferred* to have achieved Bronze registration or higher in the EPEAT system in [COUNTRY/COUNTRIES]. EPEAT is an ecolabel designed to help large-scale purchasers evaluate, compare, and select electronic products based upon their sustainability attributes as specified in the voluntary consensus-based criteria for the EPEAT Servers product category.

[PURCHASER] will require products that have met EPEAT criteria. The database of all products that currently meet EPEAT criteria are viewable at [www.epeat.net](http://www.epeat.net). Only products listed as Active in the online EPEAT Registry are considered to have met the EPEAT criteria.

***Language requiring a gradual increase in the presence of EPEAT products across the life of the contract:***

“Over the life of the contract, the [PURCHASER] will require that the vendor will work with [PURCHASER] staff to gradually increase the percentage of EPEAT rated products purchased through the contract. A progressive percentage of products sold through the contract shall be EPEAT rated in each year of the contract. [PURCHASER] requires that at minimum, the vendor will work with [PURCHASER] to ensure that, in the base year of the contract, at minimum XX% ***[GEC recommends that the initial figure be based upon an analysis of products available on the EPEAT registry at the time of award]*** of products purchased through the contract are EPEAT rated. The vendor will commit to increasing the number of EPEAT Rated Products sold through the contract by at minimum X% each subsequent active option year of the contract. ***[GEC recommends that this figure be based upon discussions between the purchaser, vendor, and any relevant manufacturers]***”

[PURCHASER] will require products that have met EPEAT criteria. The database of all products that currently meet EPEAT criteria are viewable at [www.epeat.net](http://www.epeat.net). Only products listed as Active in the online EPEAT Registry are considered to have met the EPEAT criteria.

**III. Reporting Requirements:** *Purchasers can use information about the number of EPEAT products they buy to calculate the associated environmental benefits and cost savings for their organization. The environmental benefits and cost savings associated with buying EPEAT-registered products can be included as part of reporting to Global Reporting Initiative (GRI), CDP, and against Sustainable Development Goals (SDG) indicators. Use the language below to require suppliers to provide information about the number of EPEAT-registered products bought under the contract.*

Suppliers are required to provide [quarterly/semiannual/annual] reporting on the number of EPEAT-registered products purchased under this contract. For each piece of equipment sold, EPEAT Registration Status (i.e. Bronze, Silver, Gold, or Unregistered) must be provided.

The information must be reported in aggregate in a matrix providing the following data:

<b>Product Type</b>	<b>EPEAT Gold</b>	<b>EPEAT Silver</b>	<b>EPEAT Bronze</b>	<b>Unregistered</b>
Blade Server				
Multi-Node Server				
Pedestal Server				
Rack-Mounted Server				
<b>TOTAL</b>				

**IV. Contract clause prioritizing EPEAT-registered products on supplier online Catalog or other electronic listing of products:** *It is recommended that purchasers add a clause requiring the supplier to prioritize EPEAT-registered products on any online catalog and/or other electronic listing of products the purchaser will use, to make it easier for purchasers to identify EPEAT-registered products. Purchasers can also require suppliers to block non-EPEAT-registered products if they only want to have EPEAT-registered products as the viewable options.*

Suppliers shall identify and/or highlight all EPEAT-registered products on any online catalog and other electronic listing of products they host that will be used to buy or lease products through this contract. The supplier shall make all reasonable efforts to ensure that EPEAT-registered products are prioritized above all non-EPEAT products in the electronic search results.

*OR*

Suppliers are required to block non-EPEAT-registered products on any online catalog and other electronic listing of products they host that will be used to buy or lease products through this contract.

**V. Evaluative Criteria**

*If the procurement method chosen is evaluative in nature, GEC recommends that proposers be evaluated in part on their ability to offer a robust inventory of EPEAT Rated products.*

Evaluative Factor:

*Availability of Sustainable products through the contract:* Proposals will be evaluated on their ability to demonstrate the availability of EPEAT rated products as evidenced on the EPEAT Registry at the close of this solicitation period. Proposers shall submit as a part of this solicitation package an exported pdf report generated through the [EPEAT Registry](#) that includes a full listing of all relevant EPEAT-rated models that they will offer as a part of their inventory. The report shall contain the manufacturer, model name, and EPEAT Rating associated with each model.

***GEC recommends that the purchasers weight sustainability related factors as 5-10% of the total evaluative score that can be awarded to a proposal***

#### **Information for purchasing cloud services**

*EPEAT-registered servers play an important role in the sustainability of cloud service providers. In addition, the Global Electronics Council has developed a [Purchaser Guide to Sustainability and Cloud Service Procurements](#), which helps purchasers better understand how to address sustainability in their cloud service procurements.*

# Model Contract Language – Televisions



- I. Definitions:** *The below language is suggested for use in Request for Proposals (RFPs), calls for tenders, or contracts for the purchase of EPEAT-registered products. \*\*U.S. Federal purchasers should use [contract language recommended by the EPA](#) that meets requirements for the purchase of EPEAT-registered products per the Federal Acquisition Regulations (FAR) subpart 23.703.\*\**
- EPEAT is a type-1 ecolabel for identifying and purchasing sustainable IT products. EPEAT-registered products must meet detailed sustainability criteria that are free and publicly available on the [EPEAT](#) website. Products are classified as Bronze, Silver, or Gold based on meeting criteria that address the life cycle of the products, including material extraction, hazardous substance reduction, end-of-life management, packaging, and corporate sustainability. Only products listed as “Active” in the online EPEAT Registry are considered to have met the EPEAT criteria.
- II. Product Requirements:** *Purchasers are encouraged to use any of the following contract language to ensure the products they buy meet the EPEAT ecolabel criteria and are listed as Active on the EPEAT Registry at the time of purchase. Language listed below can be used if the purchaser wishes to make EPEAT a broad requirement or preference, or if the purchaser wishes to phase in use of EPEAT over the life of the contract, respectively.*

**Language establishing EPEAT as a preference or requirement for all purchases throughout the contract:**

All television products provided under this contract are *required/preferred* to have achieved Bronze registration or higher in the EPEAT system in [COUNTRY/COUNTRIES]. EPEAT is an ecolabel designed to help large-scale purchasers evaluate, compare, and select electronic products based upon their sustainability attributes as specified in the voluntary consensus-based criteria for the EPEAT Television product category.

[PURCHASER] will require products that have met EPEAT criteria. The database of all products that currently meet EPEAT criteria are viewable at [www.epeat.net](http://www.epeat.net). Only products listed as Active in the online EPEAT Registry are considered to have met the EPEAT criteria.

**Language requiring a gradual increase in the presence of EPEAT products across the life of the contract:**

“Over the life of the contract, the [PURCHASER] will require that the vendor will work with [PURCHASER] staff to gradually increase the percentage of EPEAT rated products purchased through the contract. A progressive percentage of products sold through the contract shall be EPEAT rated in each year of the contract. [PURCHASER] requires that at minimum, the vendor will work with [PURCHASER] to ensure that, in the base year of the contract, at minimum XX% **[GEC recommends that the initial figure be based upon an analysis of products available on the EPEAT registry at the time of award]** of products purchased through the contract are EPEAT rated. The vendor will commit to increasing the number of EPEAT Rated Products sold through the contract by at minimum X% each subsequent active option year of the contract. **[GEC recommends that this figure be based upon discussions between the purchaser, vendor, and any relevant manufacturers]**”

[PURCHASER] will require products that have met EPEAT criteria. The database of all products that currently meet EPEAT criteria are viewable at [www.epeat.net](http://www.epeat.net). Only products listed as Active in the online EPEAT Registry are considered to have met the EPEAT criteria.

- IV. Reporting Requirements:** *Purchasers can use information about the number of EPEAT products they buy to calculate the associated environmental benefits and cost savings for their organization. The environmental benefits and cost savings associated with buying EPEAT-registered products can be included as part of reporting to Global Reporting Initiative (GRI), CDP, and against Sustainable Development Goals (SDG) indicators. Use the language below to require suppliers to provide information about the number of EPEAT-registered products bought under the contract.*

Suppliers are required to provide [quarterly/semiannual/annual] reporting on the number of EPEAT-registered products purchased under this contract. For each piece of equipment sold, EPEAT Registration Status (i.e. Bronze, Silver, Gold, or Unregistered) must be provided.

The information must be reported in aggregate in a matrix providing the following data:

Product Type	EPEAT Gold	EPEAT Silver	EPEAT Bronze	Unregistered
Television				
<b>TOTAL</b>				

- V. Contract clause prioritizing EPEAT-registered products on supplier online Catalog or other electronic listing of products:** *It is recommended that purchasers add a clause requiring the supplier to prioritize EPEAT-registered products on any online catalog and/or other electronic listing of products the purchaser will use, to make it easier for purchasers to identify EPEAT-registered products. Purchasers can also require suppliers to block non-EPEAT-registered products if they only want to have EPEAT-registered products as the viewable options.*

Suppliers shall identify and/or highlight all EPEAT-registered products on any online catalog and other electronic listing of products they host that will be used to buy or lease products through this contract. The supplier shall make all reasonable efforts to ensure that EPEAT-registered products are prioritized above all non-EPEAT products in the electronic search results.

OR

Suppliers are required to block non-EPEAT-registered products on any online catalog and other electronic listing of products they host that will be used to buy or lease products through this contract.

- VI. Evaluative Criteria**

*If the procurement method chosen is evaluative in nature, GEC recommends that proposers be evaluated in part on their ability to offer a robust inventory of EPEAT Rated products.*

Evaluative Factor:

*Availability of Sustainable products through the contract:* Proposals will be evaluated on their ability to demonstrate the availability of EPEAT rated products as evidenced on the EPEAT Registry at the close of this solicitation period. Proposers shall submit as a part of this solicitation package an exported pdf

report generated through the [EPEAT Registry](#) that includes a full listing of all relevant EPEAT-rated models that they will offer as a part of their inventory. The report shall contain the manufacturer, model name, and EPEAT Rating associated with each model.

***GEC recommends that the purchasers weight sustainability related factors as 5-10% of the total evaluative score that can be awarded to a proposal.***